

<b>JOB DESCRIPTION</b>	
<b>Role Title:</b>	<b>Forklift Operator Generator Workshop (GWS)</b>
<b>Location:</b>	Riyadh Generator Workshop (and other regions of KSA)
<b><u>Role Description:</u></b>	
<p>The Forklift Operator is responsible for the accurate receiving and storing of assets of the generator workshops including generator sets to meet company standards of safety, productivity, and quality. This includes the operation of basic forklifts in the handling of products.</p>	
<b><u>Key Responsibilities:</u></b>	
<p>The Forklift Operator is accountable and responsible for the following:</p> <ul style="list-style-type: none"> <li>• Follow all health and safety procedure and regulations as dictated by the organization and the state</li> <li>• Operate forklift with care and with awareness to people and environment around machine</li> <li>• Ensure forklift is properly stored, fueled, cleaned, and ready to operate</li> <li>• Perform maintenance on machine as needed</li> <li>• Stack and organize large bulk items</li> <li>• Move materials from facilities to workstations, pick-up locations, or other locations as required in the operations.</li> <li>• Make note and request any damaged parts or replacements needed</li> </ul>	
<b><u>Education:</u></b>	
<ul style="list-style-type: none"> <li>• High school degree or equivalent technical competency.</li> </ul>	
<b><u>Practical Experiences:</u></b>	
<ul style="list-style-type: none"> <li>• Having a good sense of balance</li> <li>• Having good eye-hand-foot coordination</li> <li>• Ability to assess weights and judge distances and heights.</li> </ul>	
<b><u>Competencies:</u></b>	
<ul style="list-style-type: none"> <li>• Language and reading skills; basic computer skills may be required</li> <li>• High degree of attention required to prevent injury to others; promote a safe work environment</li> <li>• Follow instructions for operating equipment and keeping records</li> <li>• Execute assignments in an accurate, timely and safe manner</li> <li>• Maintain a clean &amp; safe environment</li> <li>• Maintain proper upkeep of the forklift equipment and other lifting equipment add-on (prong extenders, hooks, tie-downs and straps)</li> <li>• Forklift certification per OSHA standards</li> </ul>	

**Specialized Knowledge/Prerequisites:**

- Intercultural competence and ability to lead and work with mixed teams from different cultural backgrounds.

**System Knowledge:**

**Essential**

- MS Office

**Desirable**

- Knowledge in power generation

**Language Skills :**

**Essential**

Fluent in writing and speaking English